

**Willington Board of Education
August 8, 2017 Special Meeting Minutes
Town Office Building, Lower Level Conference Room**

Audio Recording yes
Notes Taken yes

Members present at meeting:

Ann Grosjean
Peggy Roberts
Marybeth Wallett
Erika Wieceński

Members absent:

Herb Arico
Michelle Doucette Cunningham
Melissa McKinnon

Also present: Interim Superintendent of Schools Jacqueline J. Jacoby

1. **Call to Order** at 6:03 p.m. by Erika Wieceński
2. **Present to speak-none**
3. **Communications-none**
4. **Board of Education Chairman's Report**
End of year 2016-2017 (Draft): Willington Board of Education
5. **Superintendent Reports**

Facilities Study Status Report- The study is well under way and it should meet the timeline. A public meeting was added to the timeline, date to be determined. The Architect will join the BOE meeting in September with Dr. Jacoby and Mr. Stevens.

Professional Development Plans for Opening Day- Plans were provided to the BOE specific to the schedule of professional development for August 28th and August 29th.

Enrollment update- Currently there are a total of 430 students enrolled. Our projection was 419. The kindergarten class has grown and the already large third grade class has grown by 5 students. Bus transportation routes are completed and will be in the Chronicle in the next few days.

Staff Changes- At CES, a new kindergarten teacher was hired as well as a second grade teacher. We are still in the process of hiring a ½ time Spanish teacher and due to the growth of the third grade class an additional teacher position will be posted. At Hall, a fifth grade teacher was hired and a resignation was received from the Band teacher. Hall is currently working to hire a band teacher and a .5 Health instructor.

Back to School Celebration, Monday, August, 28, 2017- will kick off the new academic Year. The Baseball Coach from UConn will speak to the teachers and staff. Board members are invited to attend.

6. Financial Report (forecast for year end 2016-2017) Attachment # 1

Currently we have a balance of \$117,155. We anticipate a small increase to that when we finalize our expenditures.

Dr. Jacoby asked the BOE's permission to share this information with the Board of Finance and to include a request to place 2% of the remaining monies into the non-lapsing account. Currently, the non-lapsing account has \$9,000. Based on the new state formula we won't receive excess cost in special services monies. The non-lapsing fund will help to cover and unexpected cost. The BOE agrees that Dr. Jacoby could have this communication with the BOF. For this school year, Dr. Jacoby has asked staff to submit only necessary orders due to the uncertainty of the State's budget.

Student Activity Fund End of Year Report 2016-2017

Center and Hall Schools Reference Policy #3453 (Handout)

Balances for both schools are in line with past balances. Hall's balance will grow after reimbursement from PTA.

Center balance:	\$9,740.34
Hall balance:	\$11,205.21

Food Service Report, End of Year, June, 2017,
Reference Policy #3542

(Handout)

We are still waiting to receive \$4,000-\$5,000 for the June payment from the state. Additionally, we are looking into the option to pay for lunch online, possibly through Power School or another program.

7. Committee Reports

Teacher contract negotiations are underway: Update in Executive Session.

8. New Business

A. Approve minutes of June 13, 2017

Attachment # 2

MOTION: by Erika Wiecenski

To approve the minutes of the June 13, 2017 BOE meeting

Seconded by Ann Grosjean

VOTE:	Yes	No	Abstain
Herb Arico	----	----	----
Michelle Doucette Cunningham	----	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	----	----	----
Peggy Roberts	X	----	----
Marybeth Wallett	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

9. Old Business

A. Second Reading of Series 1000 Policies, Community Relations.

Approve Series 1000 Polices, Community Relations

MOTION: by Erika Wiecenski

Move to approve the **Series 1000 Policies, Community Relations** as presented.

Seconded by Marybeth Wallett

VOTE:	Yes	No	Abstain
Herb Arico	----	----	----
Michelle Doucette Cunningham	----	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	----	----	----
Peggy Roberts	X	----	----
Marybeth Wallett	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

B. Second reading of Social Media Policies 4118.51 (Personnel) and 6141.326 (Students) (Handout)

Recommended changes from last meeting were made after Dr. Jacoby met with the attorney. The BOE decided to wait to vote on these policies so that a copy can be sent to the Union for feedback on behalf of staff. The final reading will take place at the September BOE meeting.

C. Second reading of Series 3000 Policies, Business/Non Instructional Operations

Dr. Jacoby highlighted the two significant changes including 3160-Transfer of Funds and 3324-Purchasing

Approve Series 3000 Policies, Business/Non Instructional Operations

MOTION: by Erika Wiecenski

Move to approve Series 3000 Policies, Business/Non Instructional Operations

Seconded by Peggy Roberts

VOTE:	Yes	No	Abstain
Herb Arico	----	----	----
Michelle Doucette Cunningham	----	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	----	----	----
Peggy Roberts	X	----	----
Marybeth Walleth	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

6:55pm- Michelle Doucette Cunningham was called via the phone to be present for the Executive Session.

10. Present to Speak – Mike Cioe, HMS teacher, expressed his thanks to the BOE for deciding to share Social Media policies with the Union prior to making a decision.

11. Board Comments

Ann Grosjean- Great to see end of year report! Thanks to everyone who worked to put them together.

Peggy Roberts- Glad that policy changes went through and hope the Social Media policies will too.

Marybeth Walleth-Great work on policies!

Erika Wiecenski-Enjoy remainder of the summer everyone!

12. Executive Session

MOTION: by Erika Wiecenski

Move to enter Executive Session, and invite Mr. Stevens to join, to review document protected by attorney/client privilege concerning school facilities and update on teacher contract negotiations.

Seconded by Ann Grosjean

VOTE:	Yes	No	Abstain
Herb Arico	----	----	----
Michelle Doucette Cunningham	----	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	----	----	----
Peggy Roberts	X	----	----
Marybeth Walleth	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

Exited executive session at 8:10 p.m.

13. Adjournment at 8:11 p.m.