

**Wilmington Board of Education
January 10, 2017 Meeting Minutes
Town Office Building, Lower Level Conference Room
(Unofficial until Board approval)
Audio of the meeting is available at www.wilmingtonpublicschools.org**

Audio Recording yes
Notes Taken yes

Members present at meeting:

Herb Arico
Michelle Doucette Cunningham
Ann Grosjean
Peggy Roberts
Marybeth Wallett
Erika Wiecenski

Members absent at meeting:

Melissa McKinnon

Also present: Interim Superintendent of Schools Jacqueline J. Jacoby

1. Call to Order at 7:04 p.m. by Ericka Wiecenski

2. Present to speak – none

3. Communications: none

4. Superintendent Reports

Status of Superintendent's Proposed Spending Plan (Budget) for 2017-2018

-Dr. Jacoby provided an update on the Wilmington Public School budget (not including E.O. Smith at this point). The new budget is a zero-based budget and moves us from an object budget to a program budget. There are 10 different programs and there will be an appendix to include a summary of each program. After looking at the budget, you will know how much it costs by program. Thanks to all of the staff who helped create it. The Budget will be presented and discussed during a series of workshops.

Superintendent Search Update

- We have a very healthy candidate pool- close to 20 applications
- January 20th is the last day to submit an application
- The committee will begin by reviewing applications

Dr. Jacoby has accepted Monica Dorey's resignation after over 19 years at Center School.

5. Financial Report for December, 2016 (Attachment 1)

- 7.0% remaining after expenditures
- Currently waiting for bills from Magnet Schools
- Dr. Jacoby requested audit for the approx. \$100,000 left in employee benefits
 - Includes two placeholders for new staff, but did not use it
 - 31 waivers of insurance
 - Dr. Jacoby can provide further details if requested

6. Committee Reports

Policy Committee

- A. Introduced Policy Series 2000 at the last meeting
 - a. Final reading tonight, includes job description for superintendent
- B. Draft of the Policy on Regulations with Students with Health Concerns
 - a. First reading tonight
 - b. The draft will also be vetted by food service staff, medical staff, and parents in the district
- C. Will also be reviewing both Series 3000 and Technology and Social Media

7. New Business

- A. Educational Cost Sharing (E.C.S.) Mid-Year Reduction Attachment # 2
 - The Board reviewed the letter from State Secretary, Benjamin Barnes
 - There is a planned cut to aid from the state of \$32,261
 - Dr. Jacoby suggested that the Board look at using the \$100,000 savings in Employee Benefits to cover this cut in aid
 - The Board discussed Dr. Jacoby's suggestion and the following motion was made:

MOTION: by Michelle Doucette Cunningham

Send a note to the Board of Finance stating that the BOE expects to absorb the \$32,261 and any realized saving in July will be returned to the town if available.

Seconded by Marybeth Wallett

VOTE:

Abstain:

Herb Arico

Yes:

Michelle Doucette Cunningham

Ann Grosjean

Peggy Roberts

Marybeth Wallett

Erika Wiczenski

Motion Passed

B. Approve minutes of December 13, 2016

Attachment # 3

MOTION: by Michelle Doucette Cunningham

To approve the minutes of the December 13, 2016 BOE meeting with the following changes: East Conn be changed to EastConn in the Board Comments section.

Seconded by Ann Grosjean

VOTE:

Yes-unanimous

Herb Arico

Michelle Doucette Cunningham

Ann Grosjean

Peggy Roberts

Marybeth Wallett

Erika Wiecenski

Motion Passed

C. First reading of Policy 5141.25

Students with Special Health Care Needs was distributed at the meeting

- The Policy Committee benchmarked other policies and personalized this to Willington
- Definitions and responsibilities for everyone involved have been added
- The policy will be vetted by our food service staff as well as by the medical staff

D. Proposed Capital Improvement Projects

Attachment # 4

- Projects on this list are above and beyond what our schools currently manage
- This list is compiled by staff while considering the maintenance of a safe, healthy environment for students and staff
- Received proposals from three different agencies to complete a facilities study, Dr. Jacoby will review proposals and meet with the Facilities Committee to make a recommendation to the Board
- The Board discussed the Capital Improvement Project list and made the following motion:

MOTION: by Erika Wiecenski

Present the Capital Improvement Requests to the CIP Committee as is
Amended before vote to change "School Facilities Study" from "Priority" to "Urgent"

Seconded by Michelle Doucette Cunningham

VOTE:

Yes:

Herb Arico

Michelle Doucette Cunningham

Ann Grosjean

Peggy Roberts
Erika Wiecenski

Abstain:
Marybeth Wallett

Motion Passed

- E. Budget Workshop Schedule Attachment # 5
- Board reviewed schedule, location of workshops will be at Center Elementary
 - Dr. Jacoby stated she also met with a Parent Budget Committee.

8. Old Business

- A. Final Reading of Policy Series 2000 Series; Administration Attachment # 6

MOTION: by Erika Wiecenski

To approve Policy Series 2000, Administration

Seconded by Ann Grosjean

VOTE:

Yes-unanimous
Herb Arico
Michelle Doucette Cunningham
Ann Grosjean
Peggy Roberts
Marybeth Wallett
Erika Wiecenski

Motion Passed

9. Present to Speak -

Randy Bellair, a new member of the Capital Improvements Committee, introduced himself and stated he looked forward to working with the Board.

10. Board Comments

Herb Arico- What is the cost per student? Will the Board of Finance be attending the Budget workshops?

Michelle Doucette Cunningham- No comments

Ann Grosjean- Thanks to Monica Dorey for her many years of service!

Peggy Roberts- As a new member, I'm learning and it has been fun.

Marybeth Wallet- Thanks to Dr. Jacoby on her work on the various policies. A Hall School family lost a member of their family- 19 year old who took his life. A reminder of how precious life is.

Erika Wiecenski- Thanks to Monica Dorey. Thanks to Dr. Jacoby as well as thanks to the administration on policy work and capital improvement requests. Thanks for the long hours committed to it.

11. Executive Session for Personnel Matter

MOTION: by Ericka Wiecenski

To enter Executive Session at 8:34 pm and have Interim Superintendent, Jackie Jacoby join, to discuss a personnel matter.

Executive Session concluded at 9:10 p.m.

12. Meeting adjourned at 9:10 p.m.